



Government of West Bengal  
Food & Supplies Department  
Khadyashree Bhawan  
11 A, Mirza Ghalib Street, Kolkata-700087  
<https://food.wb.gov.in>



File No. FS / O /CON /GP/4M-38/2010 (Pt.-I)

No. : CON- 708/FS

Dated, Kolkata the 7<sup>th</sup> August, 2024

**ORDER**

The following Officers of this Department are hereby entrusted with the works as delineated in the following table:

Sl. No.	Name & Designation	Works proposed to be looked after
01.	Sri Debabrata Chakraborty, IAS, Senior Special Secretary	1. Matters related to Food Cell 2. Matters related to CON (Vig) Cell 3. Director, Directorate of I&QC. 4. Matters related to Law Cell 5. Matters related to DP Cell. 6. Matter related Annual Administrative Calendar 7. Any other works as assigned time to time.
02.	Sri Abhijit Maitra, WBCS (Exe.), Special Secretary	1. Matters related to Procurement Cell. 2. Matters related to CON (GP) Cell. 3. Matters related to SEP Cell & Central Dispatch & Receipt Section. 4. Matters related to Budget Cell. 5. Matters related to Audit & AG related matters. 6. Matters related to Assembly & Parliamentary Questions. 7. The visit of Standing Committee & reports to be sent to WBLA 8. Any other work as assigned time to time.
03.	Smt. Sima Halder, WBCS (Exe.), Joint Secretary	1. Public Grievance, Complaint & Disposal (CMRO) Cell, CPGRAMS and Help Desk and Toll Free Call Center 2. Nodal Officer Duare Sarkar & BSK and Upovokta Samparka Abhiyan 3. Matters related to RTI Cell and 1 <sup>st</sup> Appellate Authority & Nodal Officer RTI, F&S Department. 4. Matters related to Food Cell. 5. Matters related to IT & Reforms Cell 6. Nodal Officer for West Bengal CSR (Corporate Social Responsibilities) 7. Matters related to Medical Cell. 8. Matters related to Training Cell. 9. Monthly review meeting of HMIC. 10. Any other works as assigned time to time.

This issues with the approval of the Competent Authority, Food & Supplies Department with immediate effect & until further order.

*DCSaha.*

Deputy Secretary to the  
Government of West Bengal

Contd.....

No. CON – 708/1(3)/ FS

Dated, Kolkata the 7<sup>th</sup> August, 2024

Copy forwarded for information & necessary action to:

1. Sri Debabrata Chakraborty, IAS, Senior Special Secretary, Food & Supplies Department.
2. Sri Abhijit Maitra, WBCS (Exe.), Special Secretary, Food & Supplies Department.
3. Smt. Sima Halder, WBCS (Exe.), Joint Secretary, Food & Supplies Department

*D. Saha*

Deputy Secretary to the  
Government of West Bengal

No. CON -708/2(10)/FS

Dated, Kolkata the 7<sup>th</sup> August, 2024

Copy forwarded for information to:

1. The MD, WBECSC Ltd/WBSWC.
2. The Senior Special Secretary, F&S Department.
3. The Director (All), F&S Deptt.
4. The Special Secretary (All), F&S Department.
5. The Joint Secretary (All), F&S Deptt
6. The Sr. Deputy Secretary (All), F&S Deptt.
7. The Deputy Secretary (All), F&S Deptt.
8. The Assistant Secretary (All), F&S Deptt
9. The Sr. P.A. to the Principal Secretary, F&S Department.
10. Budget/Audit/SEP/Audit/Budget/Law/CON(Vig.)/Procurement/Food/CMRO/Medical/DP/Training/CDO-CRO/IT & Reforms Cell of F&S Deptt.

*D. Saha.*

Deputy Secretary to the  
Government of West Bengal

*Any further correspondence or communication in reference to this communication should be addressed to the signing authority and send to the email ID : [fscongp@gmail.com](mailto:fscongp@gmail.com)*